



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH  
ACUTE COMMUNICABLE DISEASE CONTROL (ACDC) PROGRAM**

**VACANCY ANNOUNCEMENT**

**PROGRAM SPECIALIST, PHN**

**POSITION INFORMATION:**

Under the direction of the Hepatitis, Antimicrobial Resistance, Influenza and Skilled Nursing Facilities Unit (HARIS) medical epidemiologist and in collaboration with internal and external partners, the Program Specialist, PHN (PS, PHN) will be responsible for conducting surveillance for acute and chronic viral hepatitis (hepatitis A, B, C, D, and E viruses), overseeing investigations of acute viral hepatitis case reports, and implementing programs for the prevention of viral hepatitis in Los Angeles County.

**ESSENTIAL JOB FUNCTIONS:**

- ◆ Oversee surveillance for newly reported cases of hepatitis A virus (HAV), hepatitis B virus (HBV), and hepatitis C virus (HCV).
- ◆ Coordinate the investigation of acute HAV, HBV, and HCV outbreaks in community, medical, residential, and other settings, including the provision of post-exposure prophylaxis if needed.
- ◆ Prepare reports summarizing investigations, surveillance trends within Los Angeles County, and other correspondence as needed.
- ◆ Provide training and consultation to public health staff on the protocols for investigating acute HAV, HBV, and HCV cases.
- ◆ Conduct outreach to and education for medical providers and non-profit organizations on the national screening and immunization guidelines for prevention of HAV, HBV and HCV.
- ◆ Participate in local, state and national committees that support hepatitis surveillance and access to treatment for persons infected with chronic HCV.
- ◆ Support HARIS Unit outbreak prevention and control activities in skilled nursing facilities.

**MINIMUM REQUIREMENTS:**

- ◆ A current active license to practice as a Registered Nurse issued by the California Board of Registered Nursing and a Public Health Nurse Certificate issued by the State of California.
- ◆ Must be a County of Los Angeles permanent employee who holds the title of Program Specialist, PHN for lateral transfer or be reachable on a current Program Specialist, PHN certification list.

**DESIRABLE QUALIFICATIONS:**

- ◆ A Master's degree in nursing, public health, or administration.
- ◆ Public health investigation experience for a variety of communicable diseases.
- ◆ Strong written and verbal communication skills.
- ◆ Proven experience working with a variety of programs within the LAC Department of Public Health, Department of Health Services, medical providers, and community-based organizations.
- ◆ Highly organized with an ability to perform multiple tasks and establish priorities.
- ◆ Demonstrated leadership skills in working with individuals and teams.
- ◆ Demonstrated ability to work or understand databases, systems opportunities and statistical analysis.

Interested applicants must submit a resume with a cover letter, time records of past 2 years and the last two (2) performance evaluations, **no later than Monday, November 16, 2018**, to:

Siriporn Narajinron  
313 N. Figueroa St., RM 212  
Los Angeles, CA 90012  
(213)240-7941 • FAX (213)482-4856  
[snarajinron@ph.lacounty.gov](mailto:snarajinron@ph.lacounty.gov)

**THIS IS NOT AN OFFICIAL ANNOUNCEMENT FOR EXAMINATION**